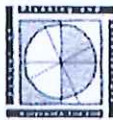


Sixth Meeting of the Senate

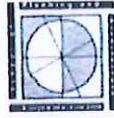
School of Planning and Architecture, Vijayawada

August 02, 2019 at SPA Vijayawada Campus
Survey No.4/4, ITI Road, Vijayawada-520008, Andhra Pradesh, India.

Minutes of the Meeting



योजना तथा वास्तुकला विद्यालय, विजयवाड़ा
School of Planning and Architecture, Vijayawada
An Institute of National Importance, MHRD, Govt. of INDIA.



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School of Planning and Architecture, Vijayawada
An Institute of National Importance, MHRD, Govt. of INDIA.

Minutes of the Sixth Meeting of the Senate of SPAV
held on August 02, 2019 at 11.00 AM at SPA Vijayawada

Members Present:

S. No.	Name	Chairperson/ Member
1	Prof. Dr. Minakshi Jain, Director, SPAV	Chairperson
2	Prof. Rajiv Shringi, Nominee AICTE	Member
3	Ar. Rohit Jain, Nominee of Council of Architecture	Member
4	Dr. Lilly Rose A, Dean Academic, SPA Vijayawada	Member
5	Prof. Dr. Abdul Razak Mohamed, Dean Faculty Welfare, SPA Vijayawada	Member
6	Prof. Dr. Kailash Rao, Dean Students Affairs, SPA Vijayawada	Member
7	Prof. Dr. Vijayalaxmi Iyer Kasinath, Dean Research and Head i/c Department of Architecture, SPA Vijayawada	Member
8	Dr. Ayon Kumar Tarafdar, Dean Planning and Development, SPA Vijayawada	Member
9	Dr. Adinarayanane, Head, Department of Planning, SPA Vijayawada	Member
10	Prof. Dr. S. Ramesh, Professor, Department of Architecture, SPA Vijayawada	Member
11	Dr. Natraj Kranthi, Associate Professor, Department of Planning, SPA Vijayawada	Member
12	Shri Nagaraju Kaja, Assistant Professor, Department of Architecture, SPA Vijayawada	Member
13	Shri Karteek Guturu, Assistant Professor, Department of Architecture, SPA Vijayawada	Member
14	Shri Kranti Kumar Myneni, Assistant Professor, Department of Architecture, SPA Vijayawada	Member
15	Dr. Amitava Sarkar, Associate Professor, Department of Architecture and Registrar i/c, SPA Vijayawada	Member Secretary

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

The Chairperson, Senate extended warm welcome to all the members present, and introduced the new members to the Senate. Further the Member Secretary of the Senate apprised the Senate about various agenda items.

The details of discussions / deliberations are as below:

1	To confirm the Minutes of Fifth Meeting of Senate of SPA Vijayawada held on January 25, 2019 at SPA, Vijayawada.
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The Minutes of Fifth Senate meeting of SPA Vijayawada held on January 25, 2019 at SPA Vijayawada were circulated among the members.

The Senate confirmed the minutes of the Fifth Meeting of Senate of SPA Vijayawada held on January 25, 2019 at SPA, Vijayawada.

2	To present the Action Taken Report on the Minutes of the Fifth Senate meeting of SPA Vijayawada held on January 25, 2019 at SPA Vijayawada.
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Item #	Agenda	Minutes of the meeting	Action taken	Observation/ Resolution
5.1	To consider and approve Course Structure and Detailed Syllabus of the proposed Postgraduate Degree Programme 'Master of Architecture (Architectural Conservation)' i.e., M.Arch (AC), to be offered by the Department of Architecture, SPA Vijayawada w.e.f. A.Y. 2019-20.	After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of the proposed Postgraduate Degree Programme 'Master of Architecture (Architectural Conservation)' i.e., M.Arch (AC), with some suggestions.	The suggestions were incorporated and placed in the 27 th Meeting of BOG dt.14 th March, 2019 and the Board approved the modified syllabus. As per the decision taken in the Board, the course is offered as a self financing courses w.e.f A.Y. 2019-20. Hence, the Senate is requested to close the item.	The Senate Closed the item

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item #	Agenda	Minutes of the meeting	Action taken	Observation/ Resolution
5.2	To consider and approve Course Structure and Detailed Syllabus of the proposed Postgraduate Degree Programme 'Master of Building Engineering and Management' i.e., MBEM, to be offered by the Department of Architecture, SPA Vijayawada w.e.f. A.Y. 2019-20.	After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of the proposed Postgraduate Degree Programme 'Master of Building Engineering and Management' i.e., MBEM with some suggestions.	The suggestions were incorporated and placed in the 27 th Meeting of BOG dt. March 14, 2019 and approved the modified syllabus to be offered as a self financing course from the A.Y. 2019-20. The Senate is requested to close the item.	The Senate Closed the item
5.3	Decision to be taken on the Order of Hon'ble High Court W.P.No. 17764 of 2018.	As per the directions of the Hon'ble High Court for the State of Telangana and the State of Andhra Pradesh, the Senate provided an opportunity of personal hearing for the concerned student Mr. Sumant Sunil Khobragade. After detailed discussions, the Senate granted one-time opportunity for the said student to complete the rest of the B.Arch degree programme (05 semesters) within the 2.5 years in one attempt only. It was decided unanimously that nevertheless this shall not be taken/ quoted as a Precedence in future.	Mr. Sumant Sunil Khobragade was provided an opportunity to enroll. The student has been enrolled and is currently pursuing IV B.Arch programme. Hence, the Senate is requested to close the item.	The Senate Closed the item

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item #	Agenda	Minutes of the meeting	Action taken	Observation/ Resolution
5.7	<p>Any other item with the permission of the Chair.</p> <p>a) Revision of Consultancy Rules of SPA Vijayawada.</p>	<p>a) The Senate noted that the revision of Consultancy Rules of SPA Vijayawada is in progress. The same shall be sent for approval through circulation.</p>	<p>a) As no comments were received from the senate members on the Consultancy Rules of SPA Vijayawada, the same were placed in the 27th Meeting of BOG dated March 14, 2019 and the consultancy rules were approved and it has been implemented w.e.f. April 25, 2019 onwards.</p> <p>The board suggested for deliberation of Testing Rules within the institute on the type of testing, role of consultant before deciding upon the ratio. The Testing Rules are placed as an agenda item # 6.10 for consideration and approval.</p>	<p>a) The Senate noted the revisions in item # 6.10</p>

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item #	Agenda	Minutes of the meeting	Action taken	Observation/ Resolution
	b) Distribution of marks in each semester.	b) The Senate noted that the existing percentage of the marks distribution towards the end semester viva / jury is quite high and further suggested to reduce the weightage by distributing the marks in the early stages of external evaluation.	b) The distribution of weightage of marks for the different category of courses offered were deliberated in the workshop on syllabus revisions of UG and PG programmes held on June 27, 2019 and the suggested distribution is placed as Annexure – II for consideration and approval.	b) The Senate suggested to increase the internal assessment weightage in Thesis to 60% and that of the end semester jury to be 40%. The Senate suggested to develop standardized reporting format to evaluate the students during the practical training in the architectural firms.

AGENDA ITEMS

Items for Approval

Item # 6.1	To consider and approve the revised Course structure, Scheme and the Detailed syllabus of First Year of 'Bachelor of Architecture', to be implemented w.e.f A.Y. 2019-2020
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The draft revised Course Structure, Scheme and Detailed Syllabus of First Year for 'Bachelor of Architecture' has been prepared by a duly constituted committee and modified through discussions with expert from Industry and Academia in a workshop held on June 27, 2019 and are placed for consideration and approval of the Senate.

After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of First Year "Bachelor of Architecture" Programme. However the Senate suggested to formulate the syllabus of "Glass Architecture and Design" in discussion with Ar. Sanjay Prakash as discussed in item # 3.2 of the Minutes of the Meeting of Third Senate and courses on "Building Economics" in higher semesters. Also suggested to include tutorial hours for Theory Courses in the course structure. The Senate suggested to assign experienced senior faculty/ experts to handle Building Construction subject.

Item # 6.2	To consider and approve the revised Course structure and the Detailed syllabus of First Year of 'Master of Architecture (Sustainable Architecture)', to be implemented w.e.f A.Y. 2019-2020
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A committee was constituted at the department level to review and suggest improvements to the existing syllabus of Master of Architecture (Sustainable Architecture) Programme. The committee proposed the draft Course Structure and Detailed Syllabus based on the inputs received from Department Faculty Board. Further, the draft Course Structure and Detailed Syllabus were modified through deliberations with experts from Industry and Academia in a workshop held on June 27, 2019. The draft Course Structure and Detailed Syllabus of First Year are placed for consideration and approval of the Senate.

After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of First Year "Master of Architecture (Sustainable Architecture)" Programme. The Senate suggested to include a description of the course with a focus on Environment. Also suggested to include Sustainable Building Economics as a course in the second year.

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item # 6.3	To consider and approve the revised Course structure and the Detailed syllabus of 'Bachelor of Planning', to be implemented w.e.f A.Y. 2019-2020
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The draft revised Course Structure, Scheme and Detailed Syllabus for 'Bachelor of Planning' has been prepared by a duly constituted committee and modified through discussions with expert from Industry and Academia in a workshop held on June 27, 2019 and are placed for consideration and approval of the Senate.

After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of the 'Bachelor of Planning' Programme.

Item # 6.4	To consider and approve the revised Course structure and the Detailed syllabus of 'Master of Planning (Urban and Regional Planning)' and 'Master of Planning (Environmental Planning and Management)', to be implemented w.e.f A.Y. 2019-2020
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A committee was constituted at the department level to review and suggest improvements to the existing syllabus of two PG programmes i.e., Master of Planning (Urban and Regional Planning)' and 'Master of Planning (Environmental Planning and Management)'. Subsequently the committee based on the inputs received from Department Faculty Board, proposed the draft Course Structure, Scheme and Detailed Syllabus and modified through discussions with experts from Industry and Academia in a workshop held on June 27, 2019. The draft Course Structure, Scheme and Detailed Syllabus are placed for consideration and approval of the Senate.

After detailed discussions, the Senate approved the Course Structure and Detailed Syllabus of the 'Master of Planning (Urban and Regional Planning)' and 'Master of Planning (Environmental Planning and Management)' Programme.

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item # 6.5	To consider and approve the Amendments to Academic Ordinances 2018
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A few amendments are proposed to the Academic Ordinances 2018 and are placed for consideration and approval of the Senate.

The Senate lauded the efforts undertaken in drafting a comprehensive and valuable document of the Academic Ordinances. After detailed discussion and deliberation the Senate approved the proposed revision in the letter grades and weighted grade points and the overall 40% will require improvement.

The senate approved to have supplementary exams only for the theory subjects during winter vacations and can include both theory and design studio exams during the summer vacations.

Item # 6.6	To consider and approve the Award of Degrees to the Graduands at the Fourth Convocation of SPAV
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The Fourth Convocation of SPA Vijayawada is to be held on the September 13, 2019. The list of Gold Medal recipients and Graduands are placed for consideration and approval of the Senate.

The Senate approved the award of Degrees to the Graduands at the Fourth Convocation of SPAV.

Item # 6.7	To consider and approve the procurement of equipment for Conservation Laboratory
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The proposed list of equipments for procurement for the Conservation Laboratory is placed for consideration and approval of the Senate.

The Senate approved to procure the equipments for Conservation Laboratory.

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item # 6.8	Proposed IPR Policy of SPA Vijayawada
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A draft proposal of the IPR Policy has been prepared by a duly constituted committee and is placed for consideration and approval of the Senate.

The Senate approved the IPR Policy of SPA Vijayawada.

Item # 6.9	Proposed Remuneration for the PhD Thesis examiners Outside India
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Based on the existing rates of other institute of national importance, the proposed remunerations for the PhD Thesis examiners outside India for evaluating the PhD Thesis has been arrived as US\$ 250 per Thesis. The proposed remuneration is placed for consideration and approval of the Senate.

The Senate suggested to increase the Remuneration for the PhD Thesis examiners Outside India to US\$ 350 per Thesis.

Item # 6.10	To consider and approve the revised Testing Rules in the 'Consultancy & Testing' Rules document.
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The proposed Institutional Consultancy and Testing Rules were placed in the 27th meeting of Board of Governors held on March 14, 2019. The Board approved the proposed Institutional Consultancy Rules. However, Board suggested to evaluate the type of Testing, the role and use of resources of the Institute and the role of consultant before finally deciding upon the ratio of consultant and Institutional Share. It is proposed that under Testing, 40% will be the Institute share and 60% will be the Consultant/ Team share. The required justification is placed as Annexure XII for consideration and approval of the Senate.

The Senate approved the Testing Rules of SPA Vijayawada.

Minutes of the Meeting of Sixth Senate, SPA Vijayawada held on August 02, 2019

Item # 6.12	Any other item with the permission of the Chair
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a) Draft Recruitment Rules (RRs) for post of 'Technical Assistants'.

After detailed deliberation, the Senate advised a few suggestions in the Essential and Desirable Qualification and Experience for each of the post.

b) The Senate noted and applauded the following consultancy projects of SPA Vijayawada.

- Research Consultancy Project “ **Revision of Andhra Pradesh Town and Country Planning Act, 1920** , by Directorate Of Town and Country Planning, Government Of Andhra Pradesh- (Project Cost-Rs. 55 lacs)
- European Union Research Project “**Building Resilient Urban Communities**”(BReUCom)-**International Capacity Building in the field of Higher Education (CBHE)**”, for the period of three years (i.e.,15/01/19 to 14/01/23), Confounded by the Erasmus+Programme of the European Union. (Project Cost-Rs. 1.0 Crore)
- Research Consultancy Project “ **Preparation of GIS based Master Plan for Eluru Package-Eluru, Palacole and Jangareddygudam**” by Directorate Of Town and Country Planning, Government Of Andhra Pradesh- (Project Cost-Rs. 75 lacs)
- Research Consultancy Project “ **Preparation of GIS based Master Plan for Bhimavaram Package-Bhimavaram, Tanaku and Narsapuram**” by Directorate Of Town and Country Planning, Government Of Andhra Pradesh- (Project Cost-Rs. 75 lacs)


(Prof. Rajiv Shringi)

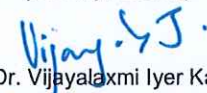

(Ar. Rohit Jain)

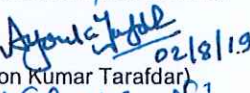

(Prof. Dr. Minakshi Jain) 08/02/19

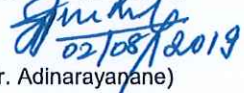

(Dr. Lilly Rose A)



(Prof. Dr. Abdul Razak Mohamed)


(Prof. Dr. Kailash Rao)


(Prof. Dr. Vijayalaxmi Iyer Kasinath)


(Dr. Ayon Kumar Tarafdar) 02/08/19


(Dr. Adinarayanane) 02/08/2019


(Prof. Dr. S. Ramesh)


(Dr. Natraj Kjanthi)

(Shri Nagaraju Kaja)


(Shri Karteek Guturu)


(Shri Kranti Kumar Myneni)


(Dr. Amitava Sarkar)

